

DTR file

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Executive Assistant to DCINO  
Director of Training  
Weekly Summary Report

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Executive Assistant to DCINO CHANGE in Class. ☐  
☐ DECLASSIFIED  
Class. CHANGED TO: TS S C  
DDA Memo, 4 Apr 77  
Auth: DDA REG. 77/1763  
Date: \_\_\_\_\_ By: \_\_\_\_\_

1. The need in the Agency for a series of presentations dealing with national security problems has again been demonstrated to the Office of Training. The Foreign Service Institute has offered to the Agency two positions in its current and future Advanced International Relations seminars conducted for Foreign Service Officers of Class 4 and 3 by ambassador, minister, and assistant secretary level speakers. Agency participation in this first series has been set up on a flexible basis to permit two persons per seminar to attend those presentations relating to their present assignments. Response has been far in excess of the quota which the Department of State can handle. Requests from ONE alone oversubscribed our quota.

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4. Training Bulletin No. 3, Remarks of the Vice President of the United States at the Ninth Orientation Course, is in process of reproduction for distribution in the Agency and for DE/P dissemination to the field. Bulletin No. 4 on General Smith's remarks and No. 5 on those of Mr. Allen Dulles will be ready for dissemination next week.

5. The Language Services Division of OTR can now plan and organize Russian language training within the Agency. Through arrangements with [REDACTED] an experienced linguist has been made available to the Office of Training for this work.

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11. Initial steps are being taken to relocate the provisional trainee area from R&S Building to [REDACTED]. The change is to be effective on 30 April 1953. Steps being taken now include cancellation of partitioning in R&S Building designed to separate provisionals from fully cleared personnel, and survey of office and classroom equipment requirements [REDACTED].

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12. On 14 March, the first field testing for the Junior Officer Trainee program was undertaken in Chicago. The testing will be conducted [REDACTED] on 19 March. Field testing will be conducted in Boston under the supervision of [REDACTED]. In order to survey facilities and to evaluate the process, [REDACTED] will be in Chicago during the first testing program.

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13. A list of all individuals assessed during the calendar year 1952, with code numbers, has been prepared, with copies furnished to the DD/P Archives and Registry, and PDC.

14. As of 16 March 1953, 206 CIA personnel are enrolled in TR(S) training courses, 418 in TR(O) courses, and 267 in external training, making a total of 891 in training programs under the jurisdiction of OTR as a whole.

MATTHEW BAIRD

MB:mrj

cc: DD/P

DD/I

AD(Commo)

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